



Roskear Primary and Nursery School

Learning together for a better future

September 5th 2023

Dear Parent/Carer (Reception—Year 6)

We are very much looking forward to welcoming the children tomorrow. The staff have been busy with training over the last two days ensuring everyone is ready for the year ahead. You may recall the timings for the school day, in line with government guidelines, have changed and as such we have provided essential information below.

Arriving

Breakfast Club—Children attending will need to enter the site through the main driveway, as the other school gates will now be locked until **8.25am** (this includes the gates from Dolcoath Road). Children will need to enter breakfast club through the normal school hall door, which is located to the right of main reception. Breakfast club runs from **7.30am** to **8.40am**. This is a chargeable club and further information can be found on the school website. If you wish your child to attend the club, you are required please to book and pay one week in advance.

Drop off starts at **8.30am** each day for parents/carers to be able to drive round the carpark, through the coned bay and drop their child(ren) off. A member of staff will escort them, if in reception or the infants, to their class via the pencil gate class entrances. KS2 children however, will be directed to independently walk to their classroom door around the building.

This year, at **8.25am** all school gates will open to allow children/parents and carers to access the site. Children must not therefore arrive before this time. If children are found unaccompanied before this time they will be sent, as part of our safeguarding practice, to breakfast club to ensure they are being appropriately supervised and parents/carers will be charged via Parent Pay.

From **8.40am** school entrance doors will be opened—children may enter the building between **8.40-8.50am**. After this time, they will need to enter via main reception and will be signed in the register as late.

Leaving

At **3.05pm** the school gates will be opened to enable parents to arrive by **3.20pm** to their child from their classroom. The main carpark vehicle gate will be locked at **3.05pm**. This is ensure that vehicles do not double park in the car park or obstruct access points.

At **3.20pm** the children will be dismissed and will leave the school via their external classroom doors. We kindly ask that all children are collected by **3.30pm**, as after this time children will be sent to the after school wrap around club for late collection. Please note this club is chargeable.

Wrap around club is in the school library and starts from **3.30pm**. This is a bookable club and again we ask for payment a week in advance via Parent Pay. Forms can be found in main reception for booking.

Keeping Safe in the Car Park

No vehicles may move once parked in the car park until the staff supervising have removed the cones. This is to ensure there is NO movement in the car park whilst children are leaving the site. This year, there will be two members of staff in the car park to monitor this. Unfortunately, where these expectations are not followed, this is likely to result in those parents/carers no longer being permitted to park in the car park. As a school, safety comes first.

Should you require any additional information, please do not hesitate to either visit the school website or contact the school office.

Best wishes
Nic Furnish (Headteacher)

Roskear Primary and Nursery School
Roskear
Camborne
Cornwall
TR14 8DJ
Tel - (01209) 714241

Email - roskearsecretary@crofymat.org
Website - www.roskear.cornwall.sch.uk

